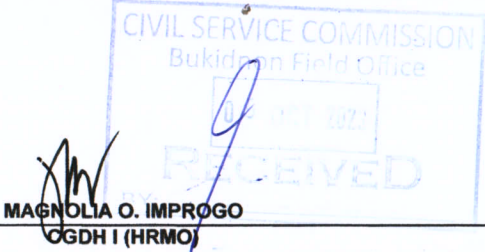


Republic of the Philippines  
CITY GOVERNMENT OF MALAYBALAY  
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the City Government of Malaybalay in the CSC website:



Date: October 6, 2023

No.	Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer IV (Fiscal Examiner II)	24	15	36,619.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Accountant's Office (Barangay Financial Accounting Services Division Barangay Subsidiary/Recap Section)
2	Accountant II	9	16	39,672.00	Bachelor's degree in Commerce/Business Administration major in Accounting	4 hours of relevant training	1 year of relevant experience	RA 1080	-	City Accountant's Office (City Financial Accounting Services Division City Financial Accounts Section)
3	Administrative Assistant III (Senior Bookkeeper)	18	9	21,211.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Accountant's Office (Barangay Financial Accounting Services Division Barangay Financial Accounts Services Section)
4	Administrative Aide IV (Clerk II)	4	4	15,586.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	-	City Accountant's Office (Administrative Support Section)
5	Administrative Aide III (Utility Worker II)	6	3	14,678.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat. III)	-	City Accountant's Office (Administrative Support Section)
6	Information Systems Analyst I	8	12	29,165.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	-	City Administrator's Office (Management Information System Division Systems Development Section)
7	Information Systems Analyst I	9	12	29,165.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	-	City Administrator's Office (Management Information System Division Systems Development Section)
8	City Agriculturist	1	25	102,690.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology, and Veterinary Medicine	None	5 years acquired experience in agriculture or in a related field	Relevant RA 1080	-	City Agriculture Office

No.	Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
9	City Government Assistant Department Head I (Assistant City Agriculturist)	2	23	80,003.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	16 hours of relevant training	3 years of relevant experience	Relevant RA 1080	-	City Agriculture Office
10	Agriculturist II	37	15	36,619.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA 1080	-	City Agriculture Office (Field Operations Division Crop Section)
11	Agriculturist II	46	15	36,619.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	Relevant RA 1080	-	City Agriculture Office (Field Operations Division Institutional Development Section)
12	City Government Assistant Department Head I (Assistant City Assessor)	2	23	80,003.00	Bachelor's degree preferably Civil or Mechanical Engineering, Commerce, or any other related course	None	3 years experience in real property assessment work or in any related field	RA 1080 (Real Estate Service)	-	City Assessor's Office
13	Administrative Officer V (Records Officer III)	15	18	46,725.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Assessor's Office (Appraisal and Assessment Division Records Management Section)
14	Assessment Clerk III	10	9	21,211.00	Completion of two-years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Assessor's Office (Appraisal and Assessment Division Appraisal Section)
15	Assessment Clerk III	17	9	21,211.00	Completion of two-years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Assessor's Office (Appraisal and Assessment Division Records Management Section)
16	Supervising Administrative Officer (Budget Officer IV)	17	22	71,511.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Budget Office (Special Budget Operations Division)
17	Administrative Assistant VI (Computer Operator III)	3	12	29,165.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) Data Encoder (MC 6, s. 2010) First Level Eligibility	-	City Budget Office (Administrative Support Section)
18	Administrative Officer II (Budget Officer I)	20	11	27,000.00	Bachelor's degree relevant of the job	None required	None required	Career Service (Professional) Second Level Eligibility	-	City Budget Office (Barangay Budget Operations Division Barangay Budget Review Section)



No.	Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
19	Administrative Assistant III (Storekeeper III)	4	9	21,211.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Budget Office (Administrative Support Section)
20	City Civil Registrar	1	25	102,690.00	Bachelor's degree	None	5 years experience in civil registry work	First grade or its equivalent	-	City Civil Registrar's Office
21	Administrative Officer V (Records Officer III)	14	18	46,725.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Civil Registrar's Office (Records Division Records Section)
22	Administrative Officer V (Administrative Officer III)	2	18	46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Disaster Risk Reduction and Management Office (Administrative Support Section)
23	Nurse III	13	17	43,030.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	-	City Disaster Risk Reduction and Management Office (Operations and Warning Division Emergency Medical Services Section)
24	Local Disaster Risk Reduction and Management Assistant	5	8	19,744.00	Completion of two years in college	4 hours of relevant training	1 year of relevant experience on DRRM	Career Service (Subprofessional) First Level Eligibility	-	City Disaster Risk Reduction and Management Office (Research and Planning Division Planning Section)
25	Local Disaster Risk Reduction and Management Assistant	7	8	19,744.00	Completion of two years in college	4 hours of relevant training	1 year of relevant experience on DRRM	Career Service (Subprofessional) First Level Eligibility	-	City Disaster Risk Reduction and Management Office (Training and Logistics Division Logistics Section)
26	Local Disaster Risk Reduction and Management Assistant	8	8	19,744.00	Completion of two years in college	4 hours of relevant training	1 year of relevant experience on DRRM	Career Service (Subprofessional) First Level Eligibility	-	City Disaster Risk Reduction and Management Office (Training and Logistics Division Training Section)
27	Revenue Collection Clerk III	17	9	21,211.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Economic Enterprise Development and Management Office (Revenue Division Collection Section)
28	Revenue Collection Clerk III	20	9	21,211.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Economic Enterprise Development and Management Office (Revenue Division Collection Section)
29	Market Supervisor I	26	10	23,176.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	-	City Economic Enterprise Development and Management Office (Enterprise Management Division Market Section)
30	Senior Environmental Management Specialist	7	18	46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Environment and Natural Resources Office (Environmental Management Division Solid Waste Management Section)



No.	Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
31	Senior Environmental Management Specialist	22	18	46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Environment and Natural Resources Office (Environmental Management Division Pollution Management Section)
32	Senior Environmental Management Specialist	26	18	46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Environment and Natural Resources Office (Watershed Management Division Conservation and Rehabilitation Section)
33	Senior Environmental Management Specialist	33	18	46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Environment and Natural Resources Office (Watershed Management Division Regulation and Protection Section)
34	Environmental Management Specialist II	23	15	36,619.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Environment and Natural Resources Office (Environmental Management Division Pollution Management Section)
35	Environmental Management Specialist II	27	15	36,619.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Environment and Natural Resources Office (Watershed Management Division Conservation and Rehabilitation Section)
36	Environmental Management Specialist II	34	15	36,619.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Environment and Natural Resources Office (Watershed Management Division Regulation and Protection Section)
37	Environmental Management Specialist I	9	11	27,000.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	-	City Environment and Natural Resources Office (Environmental Management Division Solid Waste Management Section)
38	Environmental Management Specialist I	29	11	27,000.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	-	City Environment and Natural Resources Office (Watershed Management Division Conservation and Rehabilitation Section)
39	Community Development Assistant I	31	7	18,620.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	-	City Environment and Natural Resources Office (Watershed Management Division Conservation and Rehabilitation Section)
40	Heavy Equipment Operator II	21	6	17,553.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Heavy Equipment Operator (MC 10, s. 2013-Cat. II)	-	City Environment and Natural Resources Office (Environmental Management Division Solid Waste Management Section)
41	Administrative Aide IV (Driver II)	4	4	15,586.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013 - Cat. IV)	-	City Environment and Natural Resources Office (Administrative Support Section)
42	Administrative Aide IV (Driver II)	10	4	15,586.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013 - Cat. IV)	-	City Environment and Natural Resources Office (Environmental Management Division Solid Waste Management Section)



No.	Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
43	Farm Worker II	32	4	15,586.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - Cat. III)	-	City Environment and Natural Resources Office (Watershed Management Division Conservation and Rehabilitation Section)
44	Administrative Aide III (Utility Worker II)	12	3	14,678.00	Must be able to read and write	None required	None required	None required (MC 10, s.2013 - Cat. III)	-	City Environment and Natural Resources Office (Environmental Management Division Solid Waste Management Section)
45	Administrative Aide III (Utility Worker II)	13	3	14,678.00	Must be able to read and write	None required	None required	None required (MC 10, s.2013 - Cat. III)	-	City Environment and Natural Resources Office (Environmental Management Division Solid Waste Management Section)
46	City Government Assistant Department Head I (Assistant City Engineer)	2	23	80,003.00	Bachelor's degree in Civil Engineering	16 hours of relevant training	3 years of relevant experience	RA 1080 (Civil Engineer)	-	City Engineering Office
47	Draftsman III	33	11	27,000.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Draftsman (MC 10, s. 2013 - Cat. II)	-	City Engineering Office (Construction Division Building Section)
48	Supervising Administrative Officer (Records Officer IV)	4	22	71,511.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City General Services Office (Records, Property and Inventory Division)
49	Administrative Officer III (Records Officer II)	6	14	33,843.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	-	City General Services Office (Records, Property and Inventory Division)
50	Administrative Assistant III (Storekeeper III)	10	9	21,211.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City General Services Office (Warehousing and Inspection Division)
51	Administrative Aide III (Utility Worker II)	19	3	14,678.00	Must be able to read and write	None required	None required	None required (MC 10, s.2013 - Cat. III)	-	City General Services Office (Maintenance and Public Services Division)
52	Administrative Aide III (Utility Worker II)	21	3	14,678.00	Must be able to read and write	None required	None required	None required (MC 10, s.2013 - Cat. III)	-	City General Services Office (Maintenance and Public Services Division)
53	Health Education and Promotion Officer III	3	18	46,725.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Health Office (Health Education and Promotion Division)
54	Administrative Officer V (Administrative Officer III)	4	18	46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Health Office (Health Education and Promotion Division Administrative Support Section)



No.	Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
55	Sanitation Inspector VI	12	18	46,725.00	Completion of two years studies in college	24 hours of relevant training	4 years of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Health Office (Forensic Environmental Sanitation Division Environmental Sanitation Section)
56	Nurse III	19	17	43,030.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	-	City Health Office (Communicable Diseases Division Respiratory Section)
57	Nurse III	32	17	43,030.00	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	-	City Health Office (Non-Communicable Diseases Division Maternal Child Health/Reproductive Health Section)
58	Nurse IV	31	19	51,357.00	Bachelor of Science in Nursing	8 hours of relevant training	2 years of relevant experience	RA 1080	-	City Health Office (Non-Communicable Diseases Division Maternal Child Health/Reproductive Health Section)
59	Dentist II	28	17	43,030.00	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 year of relevant experience	RA 1080	-	City Health Office (Non-Communicable Diseases Division Dental Section)
60	Dentist I	29	14	33,843.00	Doctor of Dental Medicine or Dental Surgery	None required	None required	RA 1080	-	City Health Office (Non-Communicable Diseases Division Dental Section)
61	Midwife III	38	13	31,320.00	Completion of the Midwifery Course	8 hours of relevant training	2 years of relevant experience	RA 1080	-	City Health Office (Non-Communicable Diseases Division Maternal Child Health/Reproductive Health Section)
62	Midwife III	40	13	31,320.00	Completion of the Midwifery Course	8 hours of relevant training	2 years of relevant experience	RA 1080	-	City Health Office (Non-Communicable Diseases Division Maternal Child Health/Reproductive Health Section)
63	Midwife III	41	13	31,320.00	Completion of the Midwifery Course	8 hours relevant training	2 years of relevant experience	RA 1080	-	City Health Office (Non-Communicable Diseases Division Maternal Child Health/Reproductive Health Section)
64	Midwife III	42	13	31,320.00	Completion of the Midwifery Course	8 hours of relevant training	2 years of relevant experience	RA 1080	-	City Health Office (Non-Communicable Diseases Division Maternal Child Health/Reproductive Health Section)
65	Administrative Officer II (Human Resource Management Officer I)	5	11	27,000.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	-	City Human Resource and Management Office (Personnel Administration Division Recruitment and Selection/Records Management Section)



No.	Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
66	Legal Assistant II	6	12	29,165.00	BS Legal Management, AB Paralegal Studies, Law, Political Science or other allied courses	4 hours of training relevant to legal work, such as legal ethics, legal research and writing or legal procedure	None required	Career Service (Professional) Second Level Eligibility	-	City Legal Office (Research, Investigation and Legal Assistance Division)
67	Economist III	44	18	46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Mayor's Office (Local Economic Investments Promotion Division)
68	Labor and Employment Officer III	59	16	39,672.00	Bachelor's Degree preferably in any of the following: Operations Management (OM); Human Resource Management (HRM); Human Resource Development (HRD); and/or allied fields	4 hours of relevant training on employment facilitation	1 year of experience in program management relative to employment facilitation	Career Service (Professional) Second Level Eligibility	-	City Mayor's Office (Public Employment Services Division Labor and Employment Affairs Section)
69	Project Evaluation Officer II	53	15	36,619.00	Bachelor's degree relevant of the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Mayor's Office (City Urban Development and Housing Division Project Evaluation Section)
70	Engineer II	70	16	39,672.00	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080	-	City Mayor's Office (Agricultural and Biosystems Engineering Division Standard, Regulations and Enforcement Section)
71	Community Affairs Officer II	34	15	36,619.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Mayor's Office (Community Affairs Division Special Barangay Development Projects and Programs Section)
72	Administrative Officer IV (Management and Audit Analyst II)	3	15	36,619.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Mayor's Office (Internal Management Audit)
73	Manpower Development Officer I	60	11	27,000.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	-	City Mayor's Office (Public Employment Services Division Technical Education and Skills Development Section)
74	Disability Affairs Officer I	58	11	27,000.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	-	City Mayor's Office (Persons with Disabilities Affairs Office (PDAO))
75	Community Affairs Assistant II	31	8	19,744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Mayor's Office (Community Affairs Division Community Relations and Barangay Affairs Section)



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					Education	Training	Experience	Eligibility	Competency (if applicable)	
76	Social Welfare Assistant	61	8	19,744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Mayor's Office (Senior Citizen Affairs Division)
77	Community Affairs Assistant II	55	8	19,744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Mayor's Office (City Urban Development and Housing Division Community Services/Estate Management Section)
78	Administrative Aide IV (Clerk II)	63	4	15,586.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	-	City Mayor's Office (Cooperatives Development Division)
79	Administrative Aide IV (Clerk II)	36	4	15,586.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	-	City Mayor's Office (Business Permits and Licensing Division Administrative Support Unit)
80	Project Evaluation Officer I	14	11	27,000.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	-	City Planning and Development Office (Planning Information Management and Monitoring and Evaluation Division Monitoring and Evaluation Section)
81	Social Welfare Assistant	33	8	19,744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Social Welfare and Development Office (Socio Economic Services Division Family and Special Groups Section)
82	Community Development Assistant	29	7	18,620.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	-	City Social Welfare and Development Office (Socio Economic Services Division Community Welfare and Livelihood Projects Section)
83	Supervising Administrative Officer (Cashier IV)	21	22	71,511.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Treasurer's Office (Cash Division)
84	Administrative Officer V (Cashier III)	22	18	46,725.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Treasurer's Office (Cash Division Cash Receipts Section)
85	Administrative Officer V (Cashier III)	23	18	46,725.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	-	City Treasurer's Office (Cash Division Cash Disbursement Section)
86	Revenue Collection Clerk III	16	9	21,211.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Treasurer's Office (Revenue Generation Division Collection Section Real Property Unit)
87	Administrative Assistant II (Disbursing Officer II)	25	8	19,744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Treasurer's Office (Cash Division Cash Disbursement Section)



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					Education	Training	Experience	Eligibility	Competency (if applicable)	
88	Administrative Aide IV (Driver II)	4	4	15,586.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013 - Cat. IV)	-	City Treasurer's Office (Administrative Support Unit)
89	Revenue Collection Clerk II	18	7	18,620.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	-	City Treasurer's Office (Revenue Generation Division Collection Section Real Property Unit)
90	Meat Control Officer II	29	16	39,672.00	Doctor of Veterinary Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080	-	City Veterinary Office (Meat Inspection Services Division Post Meat Establishment Control Section)
91	Meat Inspector III	25	11	27,000.00	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Veterinary Office (Meat Inspection Services Division Post-Mortem Section)
92	Livestock Inspector II	7	8	19,744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Veterinary Office (Animal Welfare and Contagious Disease Division Animal Welfare Rescue and Birth Control Section)
93	Livestock Inspector II	11	8	19,744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Veterinary Office (Animal Health and Production Division Animal Health Section)
94	Livestock Inspector II	15	8	19,744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	-	City Veterinary Office (Animal Health and Production Division Animal Production Section Small Animals Unit)
95	Livestock Inspector I	22	6	17,553.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	-	City Veterinary Office (Meat Inspection Services Division Ante-Mortem Section)
** Nothing Follows **										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 21, 2023.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MAGNOLIA O. IMPROGO  
CGDH I (HRMO)  
LGU-MALAYBALAY CITY  
<https://bit.ly/CGMrecruitmentandselection>

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.